

Michael Parmelee Painting, Inc. Occupied Apartment Painting Guidelines

- 1) Painters will arrive at approximately 9:00 AM.
- 2) Residents should clear all pictures from walls in areas being painted or repaired. They should also remove any nails from holes that they want patched and leave the nails in the holes that they want to keep. Any tape must also be removed from the walls.
- 3) Resident should pack away all items from the tops of dressers, night stands, coffee tables, end tables, etc. Countertops in kitchens and bathrooms should also be cleared off. Towels off towel bars.
- 4) Resident should empty all bookcases, china cabinets, entertainment centers and aquariums if they would like us to move them. Otherwise they will be left in place and painted around.
- 5) All art, expensive items, and irreplaceable personal items must be moved, secured, and protected by the resident. MPP will not move these items, nor will we work around these items. It is the resident's responsibility to identify these items prior to starting the job.
- 6) Michael Parmelee Painting must be notified prior to starting the job if there are any health or safety issues to consider when dealing with the resident.
- 7) Closets will not be painted in occupied areas.
- 8) MPP will move all furniture to the center of the room ,if resident is handicapped & physically incapable of moving , and cover with lightweight plastic before beginning to paint.
- 9) Residents should find somewhere outside the unit to go for the duration of the paint job, as all furniture is covered during work being done.